



**RHONDDA CYNON TAF COUNTY BOROUGH COUNCIL
MERTHYR TYDFIL COUNTY BOROUGH COUNCIL**

Llwydcoed Crematorium

Minutes of the virtual meeting of the Llwydcoed Crematorium meeting held on Tuesday, 15 March 2022 at 2.00 pm.

County Borough Councillors - Llwydcoed Crematorium Members in attendance:-

Councillor D Isaac (Chair)

Merthyr Tydfil County Borough Councillors

Councillor D Chaplin Councillor M Colbran
Councillor J Thomas

Rhondda Cynon Taf County Borough Councillors

Councillor H Boggis Councillor A Crimmings
Councillor A Fox

Officers in attendance

Ms J Beer, Assistant Cemeteries Manager
Mr S Preddy, Group Accountant
Ms L Coughlan, Solicitor

20 APOLOGIES FOR ABSENCE

Apologies for absences were received from County Borough Councillors G. Jones and K. Morgan.

21 DECLARATION OF INTEREST

There were no declarations of interests in matters pertaining to the agenda.

22 MINUTES

RESOLVED to approve as an accurate record, the minutes of the meeting of the Llwydcoed Crematorium Joint Committee held on 14th December 2021.

23 REPORT OF THE BEREAVEMENT SERVICE MANAGER

1) Llwydcoed Crematorium Services Fees & Charges 2022/23.

The Assistant Cemeteries Manager presented the report of the Bereavement Services Manager in respect of the cremation and supplementary fees and charges for 2022/23 effective from 1st April 2022.

The Assistant Cemeteries Manager reported that the proposed charges for crematorium and all supplementary fees for 2022/23 had been formally approved at Full Council on the 9th March 2022 of the proposed uplift on 2.5% to said fees.

Members learned that the proposed charges for crematorium and all supplementary fees for 2022/23 was at the lower end in comparison to other local Authorities.

2) Statistics and Performance

The Assistant Cemeteries Manager provided Members with Statistics and Performance figures relating to the operation of the Crematorium since the last meeting.

Following consideration of the report, it was **RESOLVED** –

- 1 To approve the levels for cremation and all supplementary fees and charges for 2022/23; and
- 2 To note the Statistics and Performance figures contained within the report relating to the operation of the Crematorium since the last meeting.

24 BUDGET MONITORING REPORT FOR 2021 - 22 AND DRAFT REVENUE ESTIMATES FOR 2022 - 23

The Group Accountant, Community Services presented the report, which provided Members with an update on the 2021/22 Budget Monitoring position and the Draft Revenue Estimates for 2022/23.

The Group Accountant provided details of the approved budget, actual expenditure to 28th February 2022 and projected outturn figures for 2021/22 outlining the main expenditure variances.

Members learned that the operating environment during 2021/22 has been unprecedented as wider society and the Service continue to recover from the Covid-19 pandemic. Furthermore, this has impacted on income levels during the period, with robust monitoring arrangements in place to assess on-going impact.

Following consideration of the Draft Revenue Estimates for 2022/23, it was **RESOLVED** –

1 To note the 2021-22 Budget Monitoring position.

(2) To approve the draft Revenue Estimates for 2022-23.

25 ANY OTHER BUSINESS

In response to a query raised in relation to the two available permanent administrative posts at the Crematorium, the Assistant Cemeteries Manager reported that the 37-hour post is out for advert and that the agency staff member who is currently filling the 30-hour post will be made permanent. Furthermore, it is anticipated that the interviews for the 37-hour post will take place before end of March.

In response to a query raised in relation to the planned refurbishment at the Crematorium, the Assistant Cemeteries Manager reported that there is some prior work that needs to be undertaken but anticipate that the proposed works would commence in the coming weeks.

The Vice Chairman informed the Committee that this would be her last meeting and thanked the Officers for their hard work over the years and wished the Committee every success in the future.

On behalf of the Committee, the Chairman thanked the Vice Chairman for all the support and assistance she has provided to the Committee over the many years she has served and wished her well for the future.

This meeting closed at 2.19 pm

**H. Boggis
Chairman.**